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CLASSIFICATION25X1A6
C/U.E. C

REPORT

TO : Chief, WE
INFO: Chief, KUCLUB
FROM : Chief of Station, []

DATE 27 October 1958

SUBJECT: GENERAL— Administrative/Housing

25X1A2E SPECIFIC— [] - Housing Allowance

FILE (return)

25X1A2E

1. [] completed her tour at this Station on 19 September 1958 and planned to depart for Headquarters PCS on 26 September 1958. Her departure plans were approved by KUCLUB Headquarters and a replacement was designated. In compliance with the terms of her lease, [] notified her landlady of her plans thirty days in advance of her expected departure. On 1 September 1958 the Station received notice via DIR-38527 that [] replacement had resigned and the earliest ETA for a new replacement would be 1 November 1958. [] was requested and agreed to extend for six weeks, but between the time she had given her landlady notice and the time the Station received Headquarters' request for her to extend, the quarters she had been occupying had been rented and [] was forced to vacate in accordance with the notice she had given. Inasmuch as temporary living allowances cannot be paid at the end of a tour or in circumstances of this kind, it is financially impracticable to house an individual in hotel accommodations for the length of time involved. This is true not only because of the cost of the hotel room itself but because of peripheral services and facilities such as restaurant meals, laundry facilities, etc., which create substantial out-of-pocket expense for the individual.

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2. Rather than place the employee in this type of situation where she would incur considerable personal expense, and since she was forced into this dilemma to serve at the convenience of the Organization, it was decided to attempt to place her in an efficiency apartment for the remainder of her stay. It was impossible, however, to find suitable temporary quarters within her maximum quarters allowance plus 25 per cent. The only suitable quarters available for the time involved exceed 125 per cent of her maximum quarters allowance by \$257.00 per year including an estimate of annual utilities costs (see attached Foreign Real Property Report #1140). On a four-week basis she exceeds her allowance by \$64.00, which means that over a period of six weeks she will have been allowed a total of \$96.00 over the allowable 125 per cent. Since the estimate includes projected maximum utility costs over a period of a year, and the season during which the quarters will be occupied will not require maximum utilization of utilities, it is expected that the actual cost will not be as high as \$96.00.

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